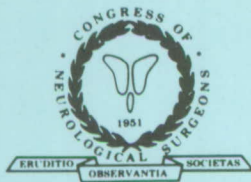


---

# Proposed Bylaws

August 1990



**Congress of  
Neurological Surgeons**

---

# BALLOT ENVELOPE

***This ballot must be returned on or before October 15, 1990***

Seal ballot in this envelope and insert in return envelope provided.

**Do Not** sign or otherwise identify yourself on the ballot or this envelope.

*This ballot must be returned on or before October 15, 1990.*

# **BALLOT**

## **CONGRESS OF NEUROLOGICAL SURGEONS BYLAWS**

\_\_\_\_\_ I approve the proposed revisions of the Bylaws.

\_\_\_\_\_ I do not approve the proposed revisions of the Bylaws.

*Please vote and return your ballot in the envelope provided. Thank you.*

# CONGRESS OF NEUROLOGICAL SURGEONS

MICHAEL SALCMAN, M.D.  
PRESIDENT-ELECT  
UNIVERSITY OF MARYLAND HOSPITAL  
22 S. GREENE STREET  
BALTIMORE, MD 21201



THOMAS G. SAUL, M.D.  
SECRETARY  
MAYFIELD NEUROLOGICAL INSTITUTE  
506 OAK STREET  
CINCINNATI, OH 45219

WILLIAM F. CHANDLER, M.D.  
VICE-PRESIDENT  
UNIVERSITY HOSPITAL  
2124 TAUBMAN, BOX 0338  
1500 E. MEDICAL CENTER DRIVE  
ANN ARBOR, MI 48109

DEDICATED TO NEUROSURGICAL EDUCATION

HALL L. HANKINSON, M.D.  
PRESIDENT  
522 LOMAS BLVD., N.E.  
ALBUQUERQUE, NM 87102

ARTHUR L. DAY, M.D.  
TREASURER  
UNIVERSITY OF FLORIDA  
HEALTH SCIENCE CENTER, BOX J-265  
GAINESVILLE, FL 32610

---

Annual Meeting Office: 22 South Washington Street, Suite 100, Park Ridge, Illinois 60068 / Phone: (708) 692-9500 / (708) 692-2589

Dear Congress Member:

In the spring of 1988, the Leadership of the Congress was informed by counsel that our Bylaws did not conform to contemporary organizational structure, and in fact did not properly indemnify us against possible legal action as the Congress deals with current scientific, but, more particularly, socioeconomic problems in a changing milieu. In addition it became obvious that our original charter in Tennessee did not afford the Congress certain advantages obtained by a corporation in a state whose laws favor tax advantage organizations.

After considerable deliberation, a project was launched to rewrite the Bylaws, taking care not to change the basic functions of the Congress, and to move our site of incorporation to Washington D.C. Hogan and Hartson, a prestigious Washington law firm, was retained to guide our efforts. The enclosed document is the result of that effort. Every step has been considered in depth, with no small amount of debate, over approximately two years by the Officers and Executive Committee of the Congress. We, as your elected representatives, submit it for your approval, recognizing that although certain imperfections may exist, and all eventualities cannot be forecast, it represents our best effort over a prolonged period.

We think you will agree with the unanimous recommendations of the Officers and Executive Committee to approve our new Bylaws. Please mark the enclosed ballot appropriately, and insert it into the ballot envelope. Sign the outside of the return envelope, and mail as indicated.

Sincerely,

Martin B. Camins, MD  
Chairman  
Bylaws Committee

Hal L. Hankinson, MD  
President  
Congress of Neurological Surgeons

- :encl.    1) Bylaws  
          2) Return Envelope  
          3) Ballot - Envelope



**MEMBER MUST SIGN HERE  
OR BALLOT IS INVALID!**

PLACE  
STAMP  
HERE

Clayton L. Scroggins Assoc., Inc.  
200 Northland Blvd.  
Cincinnati, OH 45246

**CNS BALLOT**

The Articles of Incorporation, dated 1988, are on file with the District of Columbia.

The Charter of the Congress of Neurological Surgeons was originally filed in Nashville, Tennessee, in 1951.

**BYLAWS**  
**OF**  
**THE CONGRESS OF NEUROLOGICAL SURGEONS**

Name: The name of the organization shall be The Congress of Neurological Surgeons (the "Congress").

Purpose: This Congress is organized to promote the public good through the advancement of neurological surgery and the dissemination of scientific knowledge; to promote and encourage scientific research, elevate and sustain the education of physicians in formal institutions of learning and particularly through advanced study and training in neurological surgery; to honor leaders in the field of neurological surgery; to promote mutual fellowship and good will among neurological surgeons; to co-operate with the other branches of the medical profession in all matters of mutual interest and advantage to the public; to direct the energies of the members of the Congress in the interest of public health and welfare; to operate exclusively for charitable, educational, and scientific purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986; and, in advancing these and related purposes, to exercise all powers available to corporations organized pursuant to the District of Columbia Non-Profit Corporation Act.

TABLE OF CONTENTS  
to the  
BYLAWS  
of  
THE CONGRESS OF NEUROLOGICAL SURGEONS

	PAGE
ARTICLE I Offices . . . . .	1
Section 1. Principal Office . . . . .	1
Section 2. Other Offices . . . . .	1
ARTICLE II Officers . . . . .	1
Section 1. Positions . . . . .	1
Section 2. Election and Term of Office . . . . .	1
Section 3. Resignation and Removal . . . . .	2
Section 4. President . . . . .	2
Section 5. President-Elect . . . . .	2
Section 6. Vice President . . . . .	2
Section 7. Secretary . . . . .	2
Section 8. Treasurer . . . . .	2
Section 9. Reimbursement . . . . .	3
ARTICLE III Executive Committee (Board of Directors) . . . . .	3
Section 1. Powers . . . . .	3
Section 2. Number and Election . . . . .	3
Section 3. Vacancies . . . . .	3
Section 4. Meetings . . . . .	3
Section 5. Notice; Waiver of Notice . . . . .	3
Section 6. Quorum and Vote at Meetings . . . . .	4
Section 7. Action Without Meeting . . . . .	4
Section 8. Telephone Meetings . . . . .	4
Section 9. Resignation and Removal of Members of the Executive Committee . . . . .	4
Section 10. Committees . . . . .	4
Section 11. Reimbursement . . . . .	4

	PAGE
ARTICLE IV Membership . . . . .	5
Section 1. Members . . . . .	5
Section 2. Age of Members . . . . .	5
Section 3. Active Members . . . . .	5
Section 4. International Members . . . . .	6
Section 5. Honorary Members . . . . .	6
Section 6. Senior Members . . . . .	6
Section 7. Inactive Members . . . . .	7
Section 8. Resident Members . . . . .	7
Section 9. Professional Standing . . . . .	7
ARTICLE VI Meetings and Elections . . . . .	7
Section 1. Meetings of the Members . . . . .	7
Section 2. Quorum and Voting Requirements . . . . .	8
Section 3. Nominations for Office . . . . .	8
Section 4. Elections . . . . .	8
Section 5. Rules of Order . . . . .	8
ARTICLE VII Fees . . . . .	8
Section 1. Initiation Fees and Annual Dues . . . . .	8
Section 2. Suspension for Nonpayment . . . . .	8
Section 3. Special Assessment . . . . .	9
ARTICLE VIII Committees . . . . .	9
Section 1. Standing Committees . . . . .	9
Section 2. Other Committees . . . . .	13
Section 3. Quorums . . . . .	13
Section 4. Annual Report . . . . .	13
Section 5. Expenditures . . . . .	13
Section 6. Term of Office . . . . .	13
Section 7. Meetings . . . . .	13
Section 8. Voting . . . . .	13
Section 9. Publications . . . . .	13



**BYLAWS**  
**OF**  
**THE CONGRESS OF NEUROLOGICAL SURGEONS <sup>1/</sup>**

**ARTICLE I**

**Offices**

**Section 1. Principal Office.** The principal office of the Congress shall be located in the District of Columbia.

**Section 2. Other Offices.** The Congress also may have offices at such other places, either within or outside the District, as the Executive Committee may from time to time determine or as the business of the Congress may require.

**ARTICLE II**

**Officers**

**Section 1. Positions.** The officers of the Congress shall be a President, a President-Elect, a Vice President, a Secretary, and a Treasurer.

**Section 2. Election and Term of Office.** The President, President-Elect, and the Vice President shall be elected annually by the members and shall each serve for a term of one year, and thereafter until such officer's successor is chosen or until such officer's death, resignation, or removal. If a vacancy occurs in the office of President, the Vice President shall exercise the duties of President. If a vacancy occurs in the office of President-Elect, this position shall not be refilled for that year but instead the Nominating Committee shall nominate a member for the office of President before the next annual meeting of the Executive Committee. The Secretary and the Treasurer shall be elected in different years, each for a term of three years. No officer shall serve more than one full term in the same office. If a vacancy occurs in any office other than the President or President-Elect, the Executive Committee may elect a person to fill the unexpired term. No person shall be elected as an officer after such person reaches the age of forty-six (46) years.

---

<sup>1/</sup> Adopted by the Executive Committee on October 28, 1989.

**Section 3. Resignation and Removal.** Any officer may resign at any time by delivering a written resignation to the President or the Secretary. Unless otherwise specified in such notice, the resignation shall take effect upon its receipt. Whenever in the judgment of the members the best interests of the Congress will be served thereby, any officer may be removed from office by the affirmative vote of two-thirds of the members, at any meeting of the members duly called and at which a quorum is present.

**Section 4. President.** The President shall be the chief executive officer of the Congress, shall be a member ex officio of all standing committees, shall be the Chair of the Executive Committee, and shall have general and active management of the business of the Congress. The President, or in the President's absence the Vice President, or in the Vice-President's absence the Secretary, shall preside at all meetings of the Executive Committee.

**Section 5. President-Elect.** The President-Elect shall have such powers and fulfill such duties as the Executive Committee may from time to time prescribe.

**Section 6. Vice President.** In the absence of the President, the Vice President shall perform the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions upon, the President. The Vice President shall have such other powers and perform such other duties as the Executive Committee may from time to time prescribe.

**Section 7. Secretary.** The Secretary shall maintain the minutes of meetings of the Executive Committee, and shall perform like duties for standing committees when required. The Secretary shall cause notice to be given of all special meetings of the Executive Committee, and shall perform such other duties as may be prescribed by the Executive Committee or by the President, under whose supervision the Secretary shall function. The Secretary shall have custody of the corporate seal of the Congress, and the Secretary shall have authority to affix the seal to any instrument requiring it and to attest to its authenticity. The Executive Committee may give general authority to any other officer to affix and attest to the seal of the Congress. The Secretary may also attest all instruments signed by the President or Vice-President.

**Section 8. Treasurer.** The Treasurer shall have custody of the Congress' funds and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Congress, and shall deposit all monies and other valuable effects in the name and to the credit of the Congress in such depositories as may be designated by the Executive Committee. The Treasurer shall disburse the funds of the Congress as ordered by the Executive Committee, taking proper vouchers for such disbursements. The Treasurer shall make a report of the finances of the Congress at each annual meeting of the Executive Committee, and shall otherwise render an account of transactions as Treasurer and of the financial condition of the Congress whenever requested by the President or Executive Committee. The Treasurer shall arrange for an annual audit of the finances of the Congress

by a certified public accountant acceptable to the Executive Committee, and this audit shall become a part of the Treasurer's annual report. The Treasurer shall be Chair of the Finance Committee.

**Section 9. Reimbursement.** Officers shall not be entitled to compensation for their services as Officers but may receive reimbursement for any reasonable expenses incurred in attending meetings or other authorized activities.

### ARTICLE III

#### Executive Committee (Board of Directors)

**Section 1. Powers.** The business and affairs of the Congress shall be managed by or under the direction of a Board of Directors called "the Executive Committee," which may exercise all such powers of the Congress and take all lawful actions unless prohibited by the Articles of Incorporation or these Bylaws.

**Section 2. Number and Election.** The Executive Committee shall consist of twelve voting members: (a) the President, President-Elect, Vice President, Secretary, Treasurer, and Immediate Past-President, who shall serve during their terms; and (b) six other Members of the Executive Committee who shall be elected (each for a three-year term) by the members at the Annual Meeting. In addition, the President may appoint ex officio members of the Executive Committee. Each Member of the Executive Committee elected shall hold office until such Member's successor is elected or until such Member's earlier resignation or removal. No person shall be elected as a member of the Executive Committee after such person reaches the age of forty-six (46) years.

**Section 3. Vacancies.** Any vacancy occurring on the Executive Committee may be filled until the next annual meeting of members, by the affirmative vote of a majority of the Members of the Executive Committee in office, even if less than a quorum.

**Section 4. Meetings.** Regular meetings of the Executive Committee shall be held on such dates and at such times and locations as may be designated by the Executive Committee upon reasonable notice.

**Section 5. Notice; Waiver of Notice.** Notice of a meeting of the Executive Committee may be given either personally, by telephone, or by any form of mail, addressed to the Member at least ten days before the meeting. Notice shall be deemed given when it is personally given or placed in the mail. The notice need not specify the purpose or business of the meeting. An Executive Committee Member may in writing waive notice, and presence at any meeting without objection to the transaction of business shall constitute waiver of required notice.

**Section 6. Quorum and Vote at Meetings.** At any meeting of the Executive Committee, a majority of the total number of Members in office shall constitute a quorum for the transaction of all business. A majority of the votes cast at a meeting of the Executive Committee, duly called and at which a quorum is present, shall be sufficient to take or authorize action upon any matter which may properly come before the meeting, unless the concurrence of a greater proportion is required for such action by statute, the Articles of Incorporation, or these Bylaws. If, at any meeting of the Executive Committee, there is less than a quorum present, a majority of those present may adjourn the meeting, without further notice, until a quorum is present. At any adjourned meeting at which a quorum is present, any business may be transacted which might have been transacted at the original meeting.

**Section 7. Action Without Meeting.** Any action required or permitted to be taken at a meeting of the Executive Committee may be taken without a meeting if a consent in writing, setting forth the action so taken, is signed by all of the Members of the Executive Committee.

**Section 8. Telephone Meetings.** Any or all members of the Executive Committee or of any committee of the Executive Committee may participate in a meeting of such Executive Committee or committee by means of conference telephone or similar communications equipment.

**Section 9. Resignation and Removal of Members of the Executive Committee.** Any Member of the Executive Committee may resign by written notice to the President. Unless otherwise specified in such notice, the resignation shall take effect upon its receipt. Whenever in the judgment of the Executive Committee the best interests of the Congress will be served thereby, any Member may be removed from office by a two-thirds vote of the Members of the Executive Committee in office, at any meeting of the Executive Committee duly called and at which a quorum is present.

**Section 10. Committees.** The Executive Committee may, by a resolution adopted by a majority of the Members of the Executive Committee in office, appoint from among its members one or more committees composed of two or more Members of the Executive Committee, for such purposes and with such powers as the Executive Committee may provide, except that no such Committee(s) shall have or exercise the authority of the Executive Committee in the management of the Congress.

**Section 11. Reimbursement.** Members of the Executive Committee shall not be entitled to compensation for their services as Members or as committee members but may receive reimbursement for any reasonable expenses incurred in attending meetings or other authorized activities.

## ARTICLE IV

### Membership

**Section 1. Members.** There shall be six classes of membership in the Congress: Active Membership, Honorary Membership, Senior Membership, Inactive Membership, International Membership, and Resident Membership. Only active members shall be entitled to vote. The membership may be international in scope, and there is no limit to the number of members.

**Section 2. Age of Members.** There is no restriction on the age of a member.

### **Section 3. Active Members.**

A. An applicant for Active Membership in the Congress must be a licensed physician, whose practice is substantially limited to neurological surgery. Further, an applicant for Active Membership must:

- (a)
  - (1) be certified by the American Board of Neurological Surgery, the Royal College of Physicians and Surgeons of Canada, or the equivalent; or
  - (2) have completed the residency training requirements of a program approved by the American Board of Neurological Surgery; or
  - (3) have acceptable academic training equivalent to the requirements for eligibility for examination by the American Board of Neurological Surgery; or
  - (4) have an outstanding record in the field of neurological surgery over a period of years, due to the high standard of quality of the applicant's work; and
- (b) be a member in good standing in the applicant's local or regional medical society, except for applicants who are officers in the Armed Forces; and
- (c) have a record consistent with the highest standards of the profession.

B. Each applicant for Active Membership shall file with the Membership Committee such documentation of eligibility requirements and such other information as is necessary to determine the applicant's qualifications for membership, and shall authorize the Membership Committee to obtain other relevant information from appropriate sources.

C. The Membership Committee shall consider all applications for membership and shall furnish the Secretary a list of all applicants that the Committee recommends for membership. The Secretary shall then publish a list of all such applicants for comment by the membership at least thirty days before presenting the applicants to the Executive Committee for approval. The Chair of the Membership Committee shall report to the Executive Committee at each of its meetings and present the list of all eligible applicants, indicating those approved and disapproved by the Membership Committee and in the case of each disapproval, the reasons for disapproval. After receiving the recommendations of the Membership Committee, the Executive Committee shall vote on each applicant's admission. An affirmative vote by a simple majority of the Executive Committee, at a meeting at which a quorum is present, shall constitute approval of membership.

D. Active Members residing in the United States, Canada, or Mexico shall be required to document for the Joint Committee on Education receipt of the Continuing Education Certificate in Neurosurgery at least once every three years. Attendance at the regular annual meetings of the members of the Congress also shall be a requirement of Active Membership. Any Active Member who is absent from three consecutive Annual Meetings may be suspended, unless such member has furnished the Secretary with a satisfactory written explanation for such Active Member's absence. Foreign Active Members (other than Canadian members) shall be required to attend one Annual Meeting of the members out of ten. Any Active Member who is suspended, or who has resigned for any cause, may apply to the Membership Committee for reinstatement. The Membership Committee may recommend to the Executive Committee acceptance or rejection of such application for reinstatement. The Executive Committee shall vote on the applicant at the next annual meeting.

**Section 4. International Members.** International Members who live and practice outside of North America (the United States, its territories, Canada and Mexico) may become Active Members with full rights, privileges, and financial obligations or may be International Members with the following stipulations:

- (A) International Members may participate in all Congress Activities and may serve as members of committees and as consultants, but may not hold office or committee chairs. International Members may not vote.
- (B) International Members pay a reduced fee for annual dues and may elect to receive the journal Neurosurgery and the volume Clinical Neurosurgery at a special rate.

**Section 5. Honorary Members.** Honorary Membership may be granted to certain individuals whom the Executive Committee selects without reference to the foregoing qualifications.

**Section 6. Senior Members.** Senior Membership shall be granted to any person sixty years of age or older who applies to the Secretary in writing and is an Active Member

in good standing. Senior Members shall be exempt from payment of annual dues. Senior Members may continue to participate in committee activities, to receive the annual meeting program and the Newsletter, to purchase Congress publications at member rates, and to avail themselves of such other benefits of membership as the Executive Committee may determine. Senior Members may be reinstated to Active Membership on request, subject to approval of the Executive Committee.

**Section 7. Inactive Members.** Active Members in good standing may apply to the Secretary in writing for Inactive Membership, due to the onset of long-term illness, retirement from active practice, or for other reasons deemed sufficient by the Executive Committee. Inactive Members shall be exempt from payment of annual dues. Inactive Members may continue to receive the Annual Meeting program and the newsletter and to purchase publications at member rates. Inactive Members may be reinstated to Active Membership on return to active practice, upon written application to the Membership Committee and subject to approval of the Executive Committee.

**Section 8. Resident Members.** Resident Membership shall be available to any resident or fellow in good standing in a neurosurgical training program in North America approved by the American Board of Neurological Surgery, the Royal College of Physicians and Surgeons in Canada or the equivalent entity in Mexico, or in a fellowship immediately following completion of a neurological surgery training program. Applicants for Resident Membership shall furnish to the Resident Membership Committee such information as it may require, including a signed statement from the applicable program or fellowship director that the applicant is a resident or fellow in good standing. Resident Membership may be approved by the Resident Membership Committee without action by the Executive Committee. Resident Membership shall terminate automatically one year following completion of the training program.

**Section 9. Professional Standing.** Complaints against members in any class may be filed, and sanctions may be imposed, pursuant to the Professional Conduct Rules and Procedures of the Congress.

## ARTICLE VI

### Meetings and Elections

**Section 1. Meetings of the Members.** The annual business meeting and any other regular meetings of the members shall be held on such dates and at such times and places as are determined by resolution of the Executive Committee, upon at least forty-five days written notice to members. The presence at a meeting of a member without objection to the transaction of business shall constitute waiver of notice by such member.

**Section 2. Quorum and Voting Requirements.** The presence of twenty-five members entitled to vote shall constitute a quorum for the transaction of business. The affirmative vote of a majority of those present at a meeting at which a quorum exists shall be sufficient to take or authorize any action of the Congress, unless otherwise required by law.

**Section 3. Nominations for Office.** At least sixty days before the Annual Meeting of the Congress, the Nominating Committee shall select and report to the Secretary the names of nominees for the offices to be filled. The Secretary shall advise the membership in writing of the nominees at least forty five days before such Annual Meeting. Not less than thirty days before the Annual Meeting, any twenty members of the Congress may nominate any additional eligible candidate(s) for office in writing signed by each and sent to the Secretary. The Secretary shall provide written notice to each member of any additional nominations at least fifteen days before the Annual Meeting.

**Section 4. Elections.** Each Active Member of the Congress shall be entitled to vote for the election of officers at the Annual Meeting. The nominee for each office receiving the most votes shall be elected. Each Active Member of the Congress shall be entitled to vote at the Annual Meeting for the election of members at large of the Executive Committee. Votes for each candidate shall be tabulated, the candidate with the fewest votes dropped from the slate, and further ballots completed until candidates sufficient to fill the vacancies each receive a majority of votes. In the event of a tie vote in any election of officers or members at large of the Executive Committee, the President shall cast the deciding vote.

**Section 5. Rules of Order.** Robert's Rules of Order governing deliberative bodies shall prevail at the meetings of the Congress unless otherwise provided by the Bylaws; however, if the application of such rules is infeasible, the officer presiding at such meeting may determine that another suitable body of rules shall prevail.

## ARTICLE VII

### Fees

**Section 1. Initiation Fees and Annual Dues.** The initiation fee and the annual dues shall be established by the Executive Committee with the approval of two-thirds of the members present at a regular Annual Meeting. All annual dues shall be payable before the next Annual Meeting. Applicants for membership in the Congress who have received notification of approval of their membership application by the Executive Committee on or before September 1 in any year shall pay the initiation fee and annual dues. Applicants elected to membership subsequent to September 1 in any year shall pay the initiation fee but shall not be required to pay annual dues until the following year.

**Section 2. Suspension for Nonpayment.** Members who do not pay such fees and dues to the Congress shall become delinquent thirty days after the Annual Meeting. A



default in payment of fees or dues owing for one year following the last Annual Meeting shall automatically cause a suspension of a member. Honorary Members shall not be required to pay initiation fees. Honorary, Senior, and Inactive members shall not be required to pay annual dues. Any member whose membership in the Congress is suspended because of nonpayment of dues as required may apply to the Membership Committee for reinstatement. This Committee shall recommend reinstatement or rejection to the Executive Committee, which shall then vote on such suspended member's reinstatement. A majority vote of the Executive Committee present and voting shall be required for reinstatement.

**Section 3. Special Assessment.** The Executive Committee shall have the power to impose special assessments.

## ARTICLE VIII

### Committees

**Section 1. Standing Committees.** The Congress shall establish standing committees (comprised of members or others appointed by the President) including the following:

A. The Annual Meeting Committee shall consist of a Chair, an Assistant Chair, and the Chairs of the following subcommittees having to do with the preparation and management of the Annual Meeting: (1) Exhibits; (2) Host; (3) Local Arrangements; (4) Registration; (5) Resident Registration; (6) Sergeant at Arms; (7) Videotape Library; and (8) Scientific Program Subcommittee. The Scientific Program Subcommittee shall consist of a Chair, an Assistant Chair and such members as are appointed by the President to be in charge of the various components of the scientific program at the Annual Meeting. The Scientific Program shall include general and open scientific sessions, luncheon discussion groups, special courses and workshops, as well as such other activities as may be directed by the Executive Committee.

B. The Congress Resident Award Committee shall consist of a Chair (who also serves as the Chair of the Open Scientific Session Committee) and other members appointed by the President. Members of this committee shall review all papers submitted by Resident members for the annual award and shall select the author of the most suitable paper as recipient of the award.

C. The Bylaws Committee shall consist of a Chair and members who shall review the Bylaws annually and make recommendations for revision as necessary. Members of this committee shall review any proposed changes and advise the Executive Committee on proposed revisions.

D. The Certification Committee shall consist of a Chair and members whose duties shall be to actively encourage completion of the certification process by all eligible neurosurgeons, to conduct programs to attain this goal, and to maintain a liaison between the noncertified neurosurgeon and the Congress.

E. The Clinical Neurosurgery Committee shall consist of an Editor and members who shall be responsible for the collection of manuscripts from the annual scientific sessions and their publication in Clinical Neurosurgery. The Editor shall serve three years and shall serve on the Annual Meeting Committee.

F. The Devices and Drugs Committee shall be composed of a Chair and members who will join with representatives of the American Association of Neurological Surgeons to form the Joint Committee on Devices and Drugs of the American Association of Neurological Surgeons and the Congress. This Joint Committee shall have the responsibility of advising both organizations relative to all matters pertaining to the use of devices and drugs in the field of neurological surgery.

G. The Directory - U.S., Canada and the World Committee shall consist of two Co-Chairs and members whose function shall be to edit and publish periodically a directory of neurosurgeons of the United States, Canada, and the World.

H. The Distinguished Service Award Committee shall be composed of the three immediate Past Presidents who shall advise the Executive Committee of any member whose activities and services relative to the Congress are singularly outstanding and sufficient to warrant special recognition. The immediate Past President shall serve as Chair of this committee.

I. The Education Committee shall be composed of a Chair and members who will join with the representatives of the American Association of Neurological Surgeons to form the Joint Committee on Education of the American Association of Neurological Surgeons and the Congress. The Joint Committee on Education shall have the responsibility of advising both organizations concerning education in the field of neurological surgery.

J. The Finance Committee shall consist of the Treasurer as Chair, the immediate past Treasurer, the President, the Secretary, and the immediate Past President. This committee shall advise the Executive Committee relative to long-term financial planning and management of capital reserves.

K. The Historian and Archives Committee shall consist of a Chair, the historian, and members who shall maintain a permanent repository for minutes and transactions of the Congress, specially bound copies of all issues of Clinical Neurosurgery and Neurosurgery, photographs, historical paraphernalia, memorabilia, and all other items and articles of historical interest.

L. The Joint Council of State Neurosurgical Societies shall be established by the Congress together with the American Association of Neurological Surgeons. The JCSNS will be comprised both of selected delegates from the State Neurological Societies and of members appointed by the Presidents of the American Association of Neurological Surgeons and the Congress. The purpose of the JCSNS is to provide a national forum for the State Neurosurgical Societies of the United States. This forum is primarily for discussion, consideration and proposal of action regarding socio-economic issues concerning neurological surgery. The rules and regulations governing the operation of the JCSNS are those which have been approved by the Board of Directors of the AANS and the Executive Committee of the Congress. Amendments to the rules and regulations are subject to approval of the Board of Directors of the AANS and Executive Committee of the Congress.

M. The Strategic Planning Committee shall consist of seven members, the Past-President, the President, President-Elect, Secretary, Treasurer, Chairman of the Joint Committee on Education, and the Chairman of the Joint Council of State Neurosurgical Societies. In the event that one of these individuals shall hold more than one of the above-mentioned positions, the President shall appoint an alternate to the Committee. This committee shall regularly meet to make recommendations relative to strategic planning of the Congress.

N. The Membership Committee shall consist of seven members and shall review and vote on all applicants for membership. Appointment to the Membership Committee shall be made by the President with the approval of the Executive Committee. Three members shall be appointed every other year and three members plus the Chair shall be appointed on alternate years. The term of office shall be two years. The Chair shall be selected from among the members of the Executive Committee who are not officers, and shall serve two years.

O. The Newsletter Editor shall be appointed by the President and shall prepare editions of the Newsletter as directed by the Executive Committee.

P. The Nominating Committee shall consist of seven members, five of whom shall be appointed from the membership at large by the Executive Committee and shall serve for a term of two years, and the two immediate Past Presidents. The immediate Past President shall be Chair of the Nominating Committee. The Nominating Committee shall present candidates for membership on the Executive Committee and for election to office of the Congress at each Annual Meeting in accordance with the By-Laws. The Nominating Committee shall report the names of the selected nominees to the Secretary not less than sixty days before the Annual Meeting of the Congress.

Q. The Publications Committee shall consist of five members who are present or past members of the Executive Committee. The terms of appointment shall be for five years. Appointments to the Publications Committee will be made by the President of the Congress. Each new member of this committee shall be appointed in advance of the effective

commencement date of their term, which shall begin at the Annual Meeting of that year. Each new member to this committee shall serve as secretary of the committee for the first year and Chair of the committee for the fifth year of their appointment. Non-voting members of this committee shall consist of the Editor of Neurosurgery, the Editor of Clinical Neurosurgery, the Newsletter Editor, the Co-Chair of the Directory Committee, the Manager of the Congress Bookstore, and other such non-voting members as may be appointed by the Executive Committee.

The Publications Committee shall meet at least twice a year. It shall advise, manage and coordinate the policy, activities, and financial affairs of the Congress publications. Editorial privilege shall remain the prerogative of the individual Editors and their committees. The Chair of the Publications Committee shall report to the Executive Committee at the Annual Meeting.

The Publications Committee shall appoint the Editor of Neurosurgery, with approval of the Executive Committee. The initial term of such appointment shall be five years, which may be renewed for an additional three year term.

R. The Professional Conduct Committee shall consist of the immediate past President (who shall serve as Chair) and four members appointed by the President to three year terms. This committee shall implement the Congress's Professional Conduct Rules and Procedures, in order to assist in enhancing the quality of neurosurgery.

S. The Resident Committee shall consist of a Chair, subcommittees, and members, whose function shall be to initiate and coordinate resident activities of the Congress.

1. Subcommittees shall consist of Resident Membership Subcommittee, Resident Registration Subcommittee, Academic Inquiry and Placement Subcommittee, and additional subcommittees as necessary to accomplish the goals of the Resident Committee.

T. The Washington Committee for Neurosurgery shall be composed of an even number of members, half appointed by the President of the American Association of Neurological Surgeons and half by the President of the Congress. The Chair of the Washington Committee shall be elected by the committee members with approval of both parent organizations. The Washington Committee shall represent organized neurosurgery in Washington.

U. The Committee of Military Neurosurgeons shall consist of a Chair and members who will form a Joint Committee of Military Neurosurgeons (JCMN) with the American Association of Neurological Surgeons. The committee shall be called the Joint Committee of Military Neurosurgeons of the American Association of Neurological Surgeons and the Congress. All military neurosurgeons, active and retired, who are members of the

Congress may be members of this committee. The Joint Committee of Military Neurosurgeons shall coordinate matters pertaining to Military Neurosurgical members of both parent organizations.

**Section 2. Other Committees.** The President may appoint on an ad hoc basis committees other than standing committees.

**Section 3. Quorums.** The majority of each committee shall constitute a quorum thereof. Each committee may select its own secretary.

**Section 4. Annual Report.** The Chair of each standing committee shall make an annual report to the Executive Committee at a time designated by the President and shall otherwise report to the Executive Committee upon request as warranted by such committee's activities.

**Section 5. Expenditures.** Except to the extent specified in these Bylaws or authorized by resolution of the Executive Committee, no committee or committee Chair or member shall be authorized to represent or bind the Congress in any manner or to any degree, or to incur any liability, obligation, contract or debt on behalf of the Congress.

**Section 6. Terms of Office.** The term of office of a member of any committee shall begin with the last day of the Annual Meeting in the year of appointment.

**Section 7. Meetings.** Any committee shall meet at the call of its Chair or of any two members of the committee.

**Section 8. Voting.** Each committee member shall be entitled to one vote, either in person or by signed proxy.

**Section 9. Publications.** Publications and official information, proceedings, and papers presented at annual meetings and committee investigations must be approved by the Executive Committee before publication. However, the Congress Newsletter may be published after approval by the President and the Secretary.

## ARTICLE IX

### Representatives

The Congress shall maintain standing representatives, delegates, members, or liaisons (in accordance with each organization's rules and agreements with the Congress) to the following organizations or committees, and to other organizations or committees as may be deemed advisable by the President and the Executive Committee.

- A. American Board of Neurological Surgery -- two representatives with terms of six years.
- B. American Medical Association -- one delegate and one alternate delegate with terms of four years.
- C. Board of Governors, American College of Surgeons -- one representative with a term of three years.
- D. National Coalition for Research in Neurological and Communicative Disorders -- one representative with a term of two years.
- E. World Federation of Neurosurgical Societies -- two representatives with terms of four years.

Each representative shall file a report with the Secretary of the Congress concerning the activities of such representative's committee or organization within thirty days after a meeting of that organization or committee. In the absence of a formal meeting of the organization or committee, an annual report shall be filed at least thirty days before the Annual Meeting of the Congress.

## ARTICLE X

### Auxiliary of the Congress

An auxiliary shall be established composed of the spouses of the members of the Congress. Auxiliary members may participate in activities such as reception of guests at the Annual Meeting, arranging social functions related to activities of the Congress, assisting in the registration of members and guests at the Annual Meeting, and other activities designated by the Executive Committee. The Auxiliary may establish rules to govern its activities. Membership in the Auxiliary is encouraged but not required.

## ARTICLE XI

### Sections

The Congress may, from time to time by resolution of the Executive Committee, create sections representing subspecialty interests in neurosurgery. Such sections may be created separately by the Congress, or jointly with the American Association of Neurological Surgeons (Joint Sections). Sections may maintain their own rules, which must be approved by the board of directors of the sponsoring entity or entities. Under such rules, Sections may elect their own officers, hold their own meetings, levy their own dues and must maintain financial

accounts. Sections shall not be authorized to use the name of the Congress, to issue any statement of position or policy, or issue publications, to incur any debt, liability, contract or obligation in excess of amounts to be determined by the relevant board(s) of directors, without the prior approval of such board(s) of directors. The officers of Sections shall report section activities and finances to the relevant Board(s) of Directors at least annually, and otherwise as may be requested by the Board(s) of Directors or as may be warranted by the activities of such section.

## ARTICLE XII

### Indemnification

A. The Congress shall indemnify to the maximum extent permitted by law (but only to the extent covered by any insurance the Congress may from time to time maintain or as otherwise may be determined by the Executive Committee in its discretion) each officer, director or Committee member and each person who has served at its request as a director or officer or representative to another corporation, and each former such person ("covered persons") against expenses (including attorneys' fees), judgments, and fines actually and necessarily incurred by such officer, director or Committee member in connection with the defense of any action, suit, proceeding, of whatever nature, whether civil, criminal, legislative, administrative or investigative, in which such covered person is made a party by reason of serving the Congress in such capacity. This indemnification includes amounts paid or incurred in connection with reasonable settlements.

B. This indemnification extends to any criminal action, suit, investigation or proceeding, provided that the same shall be dismissed against such covered person or that such covered person shall be found not guilty. Such indemnification likewise extends to a criminal action, suit, investigation or proceeding that is terminated by a plea of nolo contendere, or its equivalent, to a charge of misdemeanor, provided that the conduct complained of on the part of the covered person was done in good faith and with the belief that it was in the best interests of the Congress and on the reasonable assumption of its legality.

C. No such reimbursement or indemnification shall relate to any expense incurred in connection with any matter as to which such covered person has been adjudged to be liable for negligence or misconduct in the performance of any duty.

D. The indemnification provided herein shall not preclude other rights which such covered person may have under any agreement, vote of the Executive Committee or otherwise.

E. The indemnification provided herein shall be effective only upon a determination by the Executive Committee (upon the vote of disinterested Members of the Executive Committee only) or upon the Executive Committee's request, by independent legal counsel, that the standards for such indemnification have been met.

### ARTICLE XIII

#### Amendments

These Bylaws may be amended and new Bylaws adopted by a two-thirds vote of the members present at any business meeting.

### ARTICLE XIV

#### General Provisions

**Section 1. Execution of Instruments.** All checks or demands for money and notes of the Congress shall be signed by such officer or officers or such other person or persons as the Executive Committee may from time to time designate.

**Section 2. Seal.** The Congress may have a seal of such design as the Executive Committee may adopt. The custody of the seal shall be with the Secretary who shall have authority to affix the seal to all instruments for which it is required.

**Section 3. Fiscal Year.** The fiscal year of the Congress shall be as determined by the Executive Committee.

. . . .

The foregoing Bylaws were adopted by the Executive Committee on October 28, 1989, and approved by vote of the members on \_\_\_\_\_, 1990.

\_\_\_\_\_  
Secretary