



ACTIVE DUTY MILITARY HOUSING REQUEST FORM

DEADLINE: **Friday, August 4, 2023**

2023 CNS ANNUAL MEETING
September 9 – 13, 2023

Based on your registration for the 2023 CNS Annual Meeting, you qualify for the complimentary Active Duty Military housing benefit. In order for us to confirm your housing reservations, please complete the information below and return to mjimenez@cns.org within 10 days of receipt of this letter. There are a limited number of rooms available for this program, so we encourage you to submit your form within 10 days. After that, your space will no longer be held.

This form must be received via **EMAIL** by **Friday, August 4, 2023**.

Email: mjimenez@cns.org

HOUSING REQUEST

First Name: _____ Last Name: _____

Do you choose to accept or decline your Active Duty Military complimentary housing, please check one:

Accept _____ Decline _____

If you choose to accept, please provide your arrival and departure dates:

Arrival _____ Departure _____

Special needs, please specify: _____

Accommodations will be provided at one of the official CNS Annual Meeting Hotels. Participants will be notified of their placement in September.

Note: You must provide a credit card number to the CNS Registration and Housing Bureau to cover your incidental charges. Please call MCI, the official CNS Registration and Housing Bureau at 800-931-9543 to provide this information no later than **Friday, August 4, 2023**.

Note: If you cancel your reservation or change your departure dates from those listed above, it is your responsibility to contact the CNS Registration and Housing Bureau directly to avoid any cancellation/no show/early departure charges. Any expenses incurred due to cancellations, no show, or early departure will be billed to you following the meeting.

The subsidized housing benefit is available beginning with arrival on Friday, September 8, 2023, and departure on Wednesday, September 13, 2023. *To be granted a Friday or Saturday night hotel room, you must also be registered for a ticketed symposium on the following day.*

Note: If you have already made a housing reservation through the CNS Registration and Housing Bureau, your reservation will be transferred to the CNS Active Duty Military Housing room block and your deposit will be refunded. The CNS will make every effort to honor your complimentary housing at the same hotel where you already have an existing reservation, but this may not be possible.

SIGNATURE

I hereby release, and agree to defend and hold harmless, the CNS and any of its officers, agents, representatives, members, or employees from any and all claims and liability arising or asserted at any time and of whatever nature or basis, for any loss or damage arising from, related to, or in any way connected with my attendance or participation in the 2023 CNS Annual Meeting.

Applicant Signature: _____

Date: _____